

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
Tel. 01904 709015
Email bpcclerk@aol.com

Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

07 December 2020

To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council (on Zoom), on **Tuesday 20th October 2020** for the purpose of transacting the business as detailed in the following agenda.

To all members of the public

You may join this meeting from the following link:

<https://us02web.zoom.us/j/82975384861?pwd=MUxiU2ZIT3FubzViYmt2ZUNjM3ltQT09>

Meeting ID: 829 7538 4861

Passcode: 607402

Or by phone on one of the following numbers:

02039017895

Or

01314601196



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held by virtual media (Zoom) on Tuesday 20th October 2020.

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 22nd September 2020.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **8 Garbett Way.** Single storey rear extension 20/01347/FUL.
- 5.1.2 **7 Bridge Road.** Single storey rear extension following atrial demolition of rear projection and conservatory. 20/01746/FUL
- 5.1.3 **The Lilacs, 19 Lang Road.** Single storey rear extension and relocation of gate pillars following demolition of conservatory. 20/01770/FUL
- 5.1.4 **22 Church Lane.** Two storey side / rear extension, single storey rear extension, covered walkway and garden room to rear. 20/01802/FUL
- 5.1.5 **The Palace, Bishopthorpe Road.** Pollard two willow trees at five metres; prune formative oak tree in a Conservation Area. 20/01892/Tree Conservation Area
- 5.1.6 **Bracken Lodge, 10 Main Street.** Re-pollard willow tree one metre below old pollard heads – tree works in a Conservation Area. 20/01908/Tree Conservation Area
- 5.1.7 **Barbank House, 1 Croft Court.** Re-pollard willow tree one metre below old pollard heads – tree works in a conservation Area. 20/01911/Tree Conservation Area
- 5.1.8 **5 Acaster Lane.** Crown life Sycamore up to six metres from ground level – protected by Tree Preservation Order – number 7/1980. 20/01935/TPO

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **19 De Grey Place.** Single storey rear extension. 20/01352/FUL. (No Objection). Approved
- 5.2.2 **12 Maclagan Road.** Two storey extension, single storey rear extension and dormer to rear (revised scheme for 20/00426/FUL). 20/01215/FUL. (No Objection). Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

BISHOPTHORPE PARISH COUNCIL

5.4 Other Planning Matters

5.4.1 None

6 Services

6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr. Grabowski

6.1.2 Caretaker’s Contract – update Cllr. Grabowski

6.1.3 Hall re-opening update

6.1.4 Wooden planters, seasonal flowers to replace herbs – update Cllr. Mrs Green

6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

6.2.2 Moles on sports field

6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children’s Recreation

6.5.1 Monthly park inspection update

6.5.2 Quote from Playdale for extra loose fill

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Mrs Green

6.8 Web Page Management

6.8.1 Monthly Report – Cllr. Mrs Conley

6.8.2 Dedicated Parish Council website - update

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

6.10.1 Monthly Report – Cllr. Mrs Conley

6.10.2 York Flood Alleviation Scheme September Newsletter

6.10.3 Bishopthorpe Flood Alleviation Scheme – email from the Environment Agency

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Mrs Green

BISHOPTHORPE PARISH COUNCIL

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity	199.00
Monthly direct debit to E-On Village Hall Electricity (TBA)	0.00
Monthly direct debit to E-On Village Hall Gas	203.00
The Renewable Energy Co. Vernon House Electricity	52.02
Savills – Rent for Acaster Lane allotments	72.50
Savills – Rent for Ferry Lane Cricket Field	150.00

Total Amount paid

£676.52

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Backed-dated payment to 1/4/20	114.00
Clerk's Expenses- (<i>Quarterly Phone calls £2.30, A4 paper £19.49, Yellow cartridge £9.75</i>)	31.54
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses - for reopening Village Hall	65.26
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
York Environment Forum annual subscription	10.00
AOL Quarterly Internet Connection Charge	54.00
Jefferson Painting and Decorating – Village Hall frontage redecorating	739.20
A Powell – Sensory Garden gate opening / closing	87.00
Waste collection – Sports Pavilion	55.75
PKF Littlejohn – Annual audit fees	360.00

On-line payment total

3,024.25

Payment Total

£3,700.77

7.2 Income Receipts

City Council - Precept Second Payment	17,500.00
Vernon House – Income February – March 2020	214.00
Npower – Refund re Sensory Garden floor lights	205.25
Acaster Lane Allotments – cheque payments	116.00
Acaster Lane Allotments – Bacs payments	305.00
Appleton Road Allotments – cheque payments	174.00
Appleton Road Allotments – Bacs payments	301.00
Appleton Road Allotments – cash payment	10.00
Village Hall Management Committee – badminton booking	77.50

Income Total

£18,902.75

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

BISHOPTHORPE PARISH COUNCIL

9 Parish Council Young Person of the Year Award and Community Spirit Award

- 9.1 Committee Report – update Cllr Mrs Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr. Mrs Gajewicz

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 York Branch Meeting - 8 October 2020
- 13.3 Dates of Councillors’ Discussion Forum webinars
- 13.4 City Council Covid 19 updates
- 13.5 White Rose Updates
- 13.6 100% Grants for energy efficiency and low carbon energy (heating) for public sector buildings

14 Highway Matters

- 14.1 Refurbishment of Bus Shelters in Bishopthorpe - Keble Park North and Maple Avenue – update

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 24th November 2020 at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

19 Payments to Authorise **October 2020**

19.1.1 Cheque / Direct Debit Payments

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Bank Account checked by